

# Business Administration — Business Technology Concentration (AAS) (61-62 credits)

**Program:** Business Administration

**Type:** Associate in Applied Science

## First Semester (Fall) (15 credits)

Course #	Title	Credits
BUS 120	Principles of Business	3
ICS 101	Digital Tools for the Information World	3
MGT 124	Human Resources Management	3
	BUS/COM 130 or COM 145 or SP 151 or SP 251	3
BUSN 158	Social Media and Cloud-Based Collaboration for Business	3

## Second Semester (Spring) (15 credits)

Course #	Title	Credits
	MATH 100, MATH 103, MATH 112, or MATH 115	3
ACC 201	Introduction to Financial Accounting	3
BUSN 123	Word Processing for Business	3
ENG 100	Composition I	3
BUSN 193v	Business Technology Cooperative Education	3-3

## Third Semester (Fall) (15 credits)

Course #	Title	Credits
BLAW 200	Legal Environment of Business	3
MGT 120	Principles of Management	3
	ECON 130 or ECON 131	3
ACC 202	Introduction to Managerial Accounting	3
	Lower Division elective	3

## Fourth Semester (Spring) (16-17 credits)

Course #	Title	Credits
ENG 209	Business & Managerial Writing	3
MKT 120	Principles of Marketing	3
	Natural Science Elective with Lab	4
MGT 122	Human Relations in Management	3
	Lower Division elective	3-4